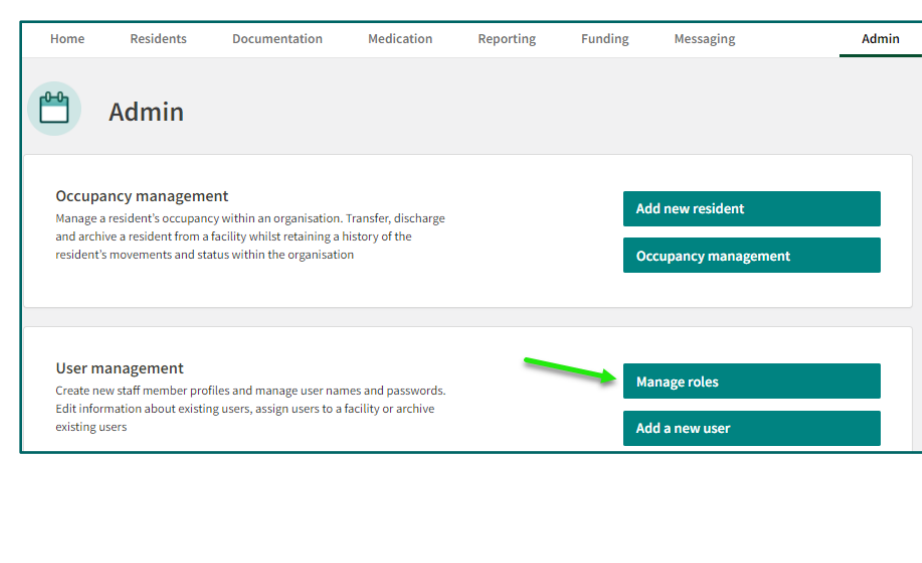
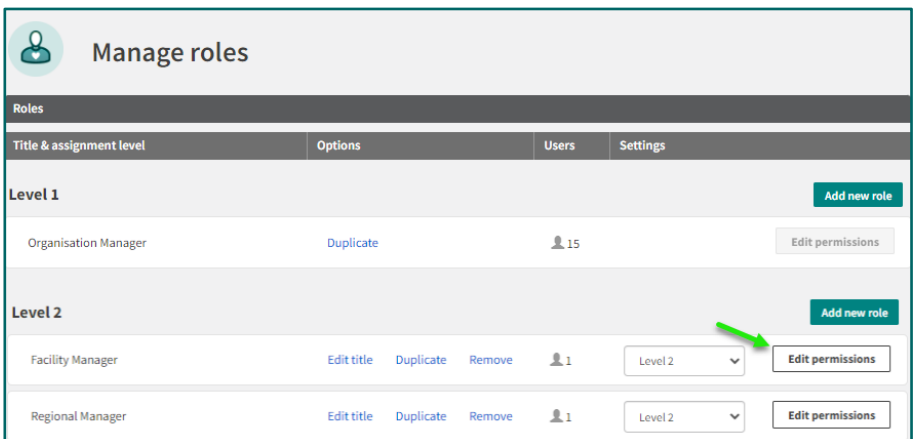


Quick Reference Guide – AN-ACC Classification

In preparation for the AN-ACC funding model, shadow assessment results have been provided in the My Aged Care service portal for each resident. This resident classification information can now be recorded in Clinical Manager.

<p>A user with AN-ACC permission can view a new section 'AN-ACC' under the Funding menu.</p> <p>To give this permission, under the Admin menu, click on Manage Roles</p>																															
<p>Select the role the user wants to add the permission to and click Edit Permissions.</p>	 <table border="1"> <thead> <tr> <th colspan="2">Roles</th> <th>Options</th> <th>Users</th> <th>Settings</th> </tr> </thead> <tbody> <tr> <td colspan="5">Level 1</td> </tr> <tr> <td>Organisation Manager</td> <td>Duplicate</td> <td></td> <td>15</td> <td>Edit permissions</td> </tr> <tr> <td colspan="5">Level 2</td> </tr> <tr> <td>Facility Manager</td> <td>Edit title Duplicate Remove</td> <td></td> <td>1</td> <td>Level 2 Edit permissions</td> </tr> <tr> <td>Regional Manager</td> <td>Edit title Duplicate Remove</td> <td></td> <td>1</td> <td>Level 2 Edit permissions</td> </tr> </tbody> </table>	Roles		Options	Users	Settings	Level 1					Organisation Manager	Duplicate		15	Edit permissions	Level 2					Facility Manager	Edit title Duplicate Remove		1	Level 2 Edit permissions	Regional Manager	Edit title Duplicate Remove		1	Level 2 Edit permissions
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Under the **Funding** tab, tick the **AN-ACC** permission and click **Save permissions**

Facility Manager

Resident care Medication **Funding** Occupancy User management Reporting Admin

All permissions View Modify Remove

AN-ACC	<input checked="" type="checkbox"/>	N/A	N/A	i
ACFI	N/A	<input checked="" type="checkbox"/>	N/A	i
Monitoring list	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	i
ACFI edit	N/A	<input checked="" type="checkbox"/>	N/A	i
Submit ACFI	N/A	<input type="checkbox"/>	N/A	i
Funding reports	<input checked="" type="checkbox"/>	N/A	N/A	i
RCS	<input checked="" type="checkbox"/>	N/A	N/A	i

Cancel  Save permissions

Under the **Funding** menu, the user can click **Manage AN-ACC**


Home Residents Documentation Medication Reporting **Funding** Messaging Admin

Funding

ACFI
Create new ACFI appraisals and submit ACFIs to Medicare. Store and link associated documents as evidence. Conduct a quick ACFI review to determine funding for new and existing residents

Create new
View existing
Monitoring list
Quick calculator

AN-ACC
Manage a resident's class and view all documents that are linked as evidence for AN-ACC funding

 Manage AN-ACC

Select the resident and click **Next**

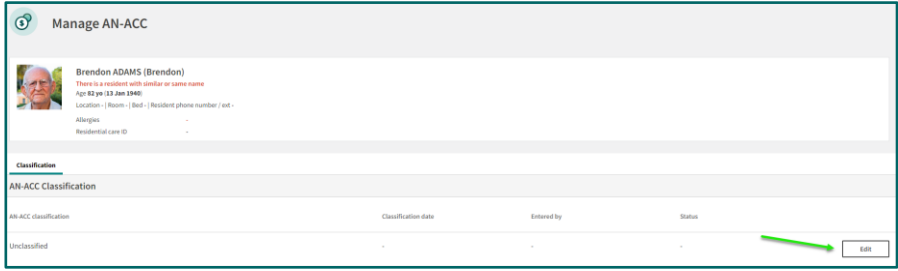
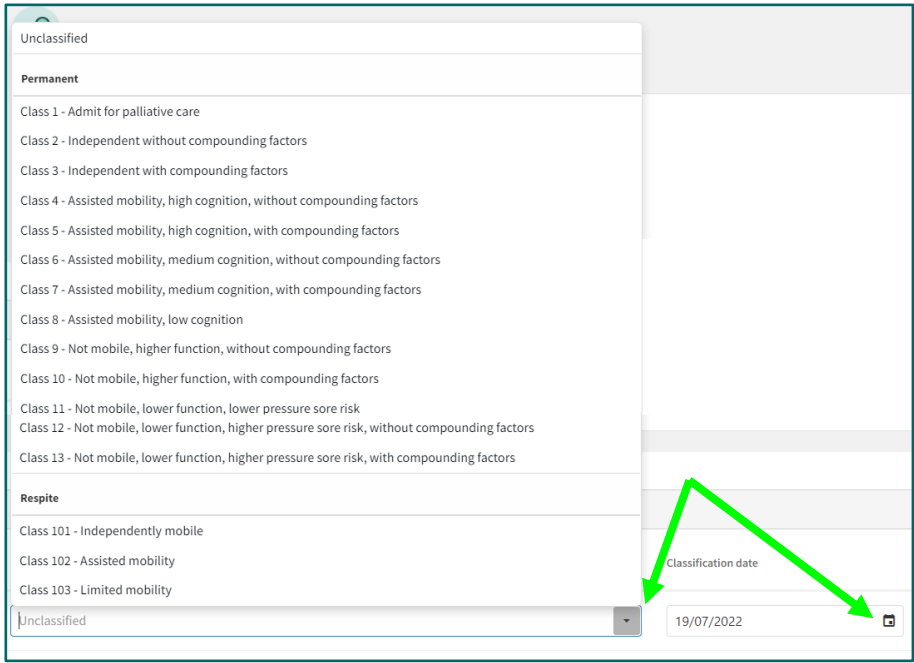
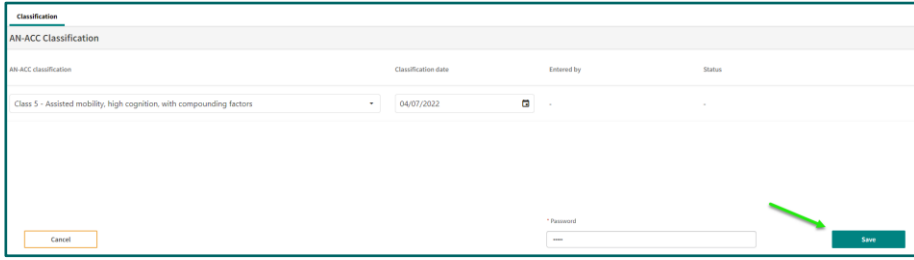
Manage AN-ACC

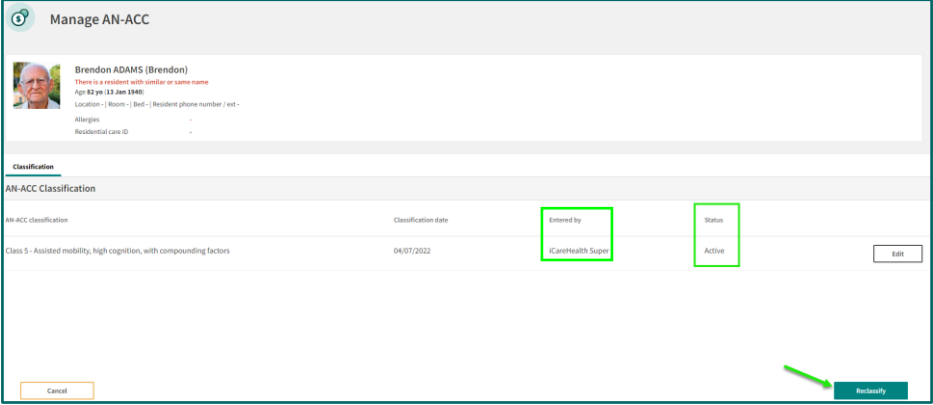
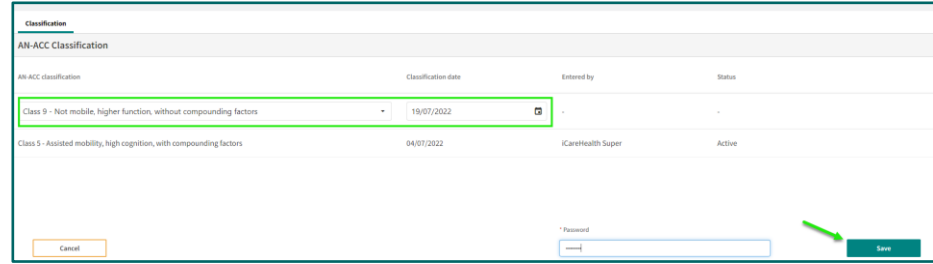
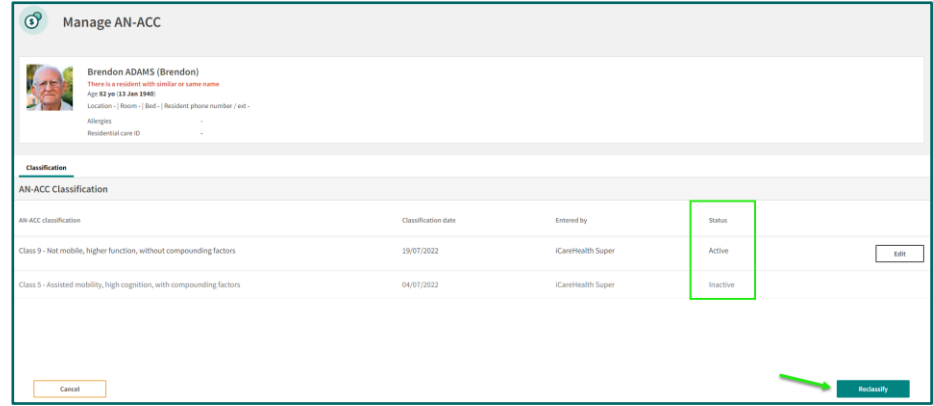
Select a resident

Facility Brighton

Resident ADAMS, Brendon

Next

<p>Click Edit under the AN-ACC Classification field for the resident</p>	
<p>Select the relevant permanent or respite class by clicking on the drop-down arrow and enter the classification date by clicking on the calendar icon.</p>	
<p>Click Save</p>	

<p>The user will see the classification has saved as Active.</p> <p>The user will also see under the Entered by column the name of the person who saved the classification.</p> <p>Upon a re-assessment, if the resident has been allocated a new class, then the history of the change in resident class can be captured using the Reclassify button.</p>	 <p>The screenshot shows the 'Manage AN-ACC' page for a resident named Brendon ADAMS (Brendon). Under the 'Classification' section, there is a table with the following data:</p> <table border="1"> <thead> <tr> <th>AN-ACC classification</th> <th>Classification date</th> <th>Entered by</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Class 5 - Assisted mobility, high cognition, with compounding factors</td> <td>04/07/2022</td> <td>iCareHealth Super</td> <td>Active</td> </tr> </tbody> </table> <p>A green box highlights the 'Entered by' and 'Status' columns. A green arrow points to the 'Reclassify' button at the bottom right.</p>	AN-ACC classification	Classification date	Entered by	Status	Class 5 - Assisted mobility, high cognition, with compounding factors	04/07/2022	iCareHealth Super	Active				
AN-ACC classification	Classification date	Entered by	Status										
Class 5 - Assisted mobility, high cognition, with compounding factors	04/07/2022	iCareHealth Super	Active										
<p>The user can select the new classification based on the re-assessment and classification date and select Save.</p>	 <p>The screenshot shows the 'Manage AN-ACC' page with the classification table. A green box highlights the 'Class 9 - Not mobile, higher function, without compounding factors' row, which has a classification date of 19/07/2022. A green arrow points to the 'Save' button at the bottom right.</p>												
<p>The user will see both the inactive and active classifications under the Status column. The Reclassify button will be available if further re-classifications are required after re-assessment.</p>	 <p>The screenshot shows the 'Manage AN-ACC' page with the classification table. A green box highlights the 'Status' column, showing both 'Active' and 'Inactive' entries. A green arrow points to the 'Reclassify' button at the bottom right.</p> <table border="1"> <thead> <tr> <th>AN-ACC classification</th> <th>Classification date</th> <th>Entered by</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Class 9 - Not mobile, higher function, without compounding factors</td> <td>19/07/2022</td> <td>iCareHealth Super</td> <td>Active</td> </tr> <tr> <td>Class 5 - Assisted mobility, high cognition, with compounding factors</td> <td>04/07/2022</td> <td>iCareHealth Super</td> <td>Inactive</td> </tr> </tbody> </table>	AN-ACC classification	Classification date	Entered by	Status	Class 9 - Not mobile, higher function, without compounding factors	19/07/2022	iCareHealth Super	Active	Class 5 - Assisted mobility, high cognition, with compounding factors	04/07/2022	iCareHealth Super	Inactive
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