

CHSP – Assessments Requirements

- This document outlines all available assessments and their completion requirements
- All assessment outcomes should be populated within the clients Care Plan and Mobile Care
- Assessment outcomes where high risk is identified should be escalated through to the appropriate avenue

Document Name	Document Number	Details/Requirements
Hygiene Assessment	RES-F-100	All clients who AQ/DACS support with personal care (showering support) within multiservice Centre or within the clients' home. CSC/SC are required to complete a hygiene assessment. The CSC/SC is to populate outcome/ strategies into the clients Care Plan and Mobile Worker Care Plan. Ensure the assessment is uploaded to VisualCare. NOTE – If the client only requires supervision the services can commence with the assessment needing to be completed within two weeks. In the event the client requires any support no services are to commence until the assessment has been completed.
Ballarat Bowel Assessment	RES-F-023	In the event the client is displaying incontinence a referral from the CSC/SC would need to be sent through to the Community Services Manager for the Community RN to complete a review. CSC/SC is to support the consumer in requesting appropriate codes and referrals through My Aged Care. Outcomes of assessment, outcome/ strategies are to be populated into Care Plan and Mobile Worker Care Plan. Ensure the assessment is uploaded to VisualCare.
Ballarat Urinary Assessment	RES-F-022	In the event the client is displaying incontinence a referral from the CSC/SC would need to be sent through to the Community Services Manager for the Community RN to complete a review. CSC/SC is to support the consumer in requesting appropriate codes and referrals through My Aged Care. Outcomes of assessment, outcome/ strategies are to be populated into Care Plan and Mobile Worker Care Plan. Ensure the assessment is uploaded to VisualCare.

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Mobility Assessment	RES-F-110	In the event a client's mobility has declined or two or more falls have been identified. The CSC/SC is required to refer for the AQ/DACS Allied Health Team to complete the Mobility Assessment and CSC/SC to populate outcome/strategies into clients Care Plan and Mobile Worker Care Plan. Ensure the assessment is uploaded to VisualCare.
Falls Risk Assessment	RES-F-016	FRAT is to be completed by an AQ/DACS Allied Health member/ Registered Nurse in the event a client has a fall within the Multiservice Centre or the client within the Community has recorded more than two falls in the past 6 months. CSC/SC to populate outcome/strategies into clients Care Plan and Mobile Worker Care Plan. Ensure the assessment is uploaded to VisualCare.
Falls Risk for Older People (FROP)	RES-F-125	All consumers accessing services either via multiservice center or within the community are to have a FROP completed by CSC/SC upon commencement of services. This assessment provides a baseline for consumers' falls risk. Ensure the outcome is reflected in the Care Plan and Mobile Worker Care Plan. Assessments needs to be uploaded to VisualCare. High risk consumers should be referred to AQ/DACS AH team to complete mobility assessment and implement strategies.
Dietary Assessment	RES-F-010	Assessment needs to be completed for all clients who attends the Multiservice Centres and those consumers who AQ/DACS are assisting with meal preparation or meal support. Ensure the outcome is reflected in the Care Plan and Mobile Worker Care Plan. Assessments needs to be uploaded to VisualCare. This would be reviewed at care reviews or if the client advises AQ of changes.

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Mini Nutritional Assessment	RES-F-008	If concerns raised or identified Managers would be required to send referral through to Speech therapist or Dietician is completed and the AH professional would complete this assessment form.
Client Medication Assessment	RES-F-011	All consumers who AQ assist with medications require a medication assessment to be conducted. This assessment would need to be reviewed at client care reviews. In the event the client administers their own medication a CSC/SC is required to review this assessment at each care review or if client identifies they are no longer able to complete this task themselves. CSC/SC to populate findings in clients care plan and Mobile Worker Care Plan. Ensure the assessment is uploaded to VisualCare.
Communication/Sensory assessment	RES-F-109	All consumers who AQ/DACS Support requires this assessment to be completed prior to commencement of services. This assessment would need to be reviewed at client care reviews or if the need is identified. CSC/SC to populate findings in clients Care plan and Mobile Worker Care Plan. Ensure the assessment is uploaded to VisualCare.
Lifestyle Assessment	RES-F-024	All consumers who AQ/DACS Support requires this assessment to be completed prior to commencement of services. This assessment would need to be reviewed at client care reviews or if the consumers' interest change in the event of a Dementia Diagnosis. CSC to populate findings in clients Care Plan and Mobile Worker Care Plan. Ensure the assessment is uploaded to VisualCare.
Home Safety Checklist	RES-F-070	All Consumers who have services within the community require this assessment to be completed prior to services commencing. CSC/SC to populate findings in clients care plan and Mobile Worker Care Plan. Ensure the assessment is uploaded to VisualCare. NOTE – these expiry every 12 months ensure a new assessment is conducted prior or upon the expiry date.